**DRAFT MINUTES OF THE ANNUAL MEETING OF LONG MARSTON PARISH COUNCIL HELD IN ALL SAINTS’ CHURCH ON THURSDAY 15TH MAY 2025 AT 7.00PM**

**PRESENT** R Burniston (Chairman), H Lamborn, L Emmott, D Morgan, L Abbey and 1 member of the public.

**1.1 ELECTION OF CHAIRMAN**

Cllr Morgan proposed and Cllr Abbey seconded Cllr Burniston be elected as Chairman for this next term of office. **RESOLUTION**: Full Council agreed to elect Cllr Burniston as Chairman for the 2025/2026 term of office.

**1.2** **DECLARATION OF ACCEPTANCE OF OFFICE**

 Cllr Burniston signed a declaration of acceptance of office for the role of Chairman.

**1.3 ELECTION OF VICE-CHAIRMAN**

Cllr Emmott proposed and Cllr Abbey seconded Cllr Morgan be elected as Vice Chairman for this next term of office. **RESOLUTION:** Full Council agreed to elect Cllr Morgan as Vice Chairman for the 2025/2026 term of office.

**2. APOLOGIES FOR ABSENCE**

**2.1** Cllrs C York and A Warneken.

**3.** **TO NOTE ANY DECLARATIONS OF INTEREST**

 None

**4. REPORTS**

 **4.1 Chairman’s report –** Cllr Burniston reflected on the past year. The issue of parking on Butt Hedge green and at the end of Butt Hedge on Angram Road continue to be a problem, which we are working with the Council and Police to try and resolve. Potholes and occasional overgrown hedges and trees are ongoing problems too.

 There are a few outstanding Planning Enforcements, but we keep pursuing them and hope they will soon be resolved.

 He thanked the public for their support and attendance at meetings, giving updates regarding the problem of anti-social behaviour and other residential issues.

 We do not have a full complement of Parish Councillors and have not successfully co-opted any more members, therefore we have only just achieved a quorum at some meetings.

 The Chairman expressed his gratitude to Cllr Warneken for all the time he spends offering help and advice.

 The flower tubs, which were started by the Pride in the Village group will continue to be planted twice yearly and will be funded by the Parish Council.

 There have been occasional refuse collection issues and it is hoped that the new collection date of Wednesday will resolve the problems.

 Finally, he thanked the Parish Councillors for their voluntary work and dedication and particularly the Clerk for her hard work.

 **4.2 Clerk’s report** – The opening balance on 1st April 2024 according to Lloyds Bank was £2997.19, which included two unpresented cheques totalling £40 from the previous year. One cheque now void. Cheque 424 later presented.

 Total receipts including Precept payments (£7500) and one VAT payment (£132.43)

 Total payments £7632.43. Major spends were:

 Defibrillator pads £206.16 and two x defibrillator batteries £477.54

 Amount carried forward £4716.19 on bank statement

 £4594.19 according to cashbook due to three unpresented cheques totalling £122.00

 Precept payment was £7500 last year and remains the same for this financial year.

 Agreed spending this year for replanting of the flower tubs is £990. Lloyds Bank changed the account at the beginning of this year, charging a monthly account fee of £4.25 plus 50p per cheque transaction. At the last meeting approval was given to apply for an online account. Prior approval for payments must be given at meetings. Savings will be made

**PAGE 375**

 on cheque and postal costs.

**AGREED……………………………………………..(CHAIRMAN) DATE:…………………………………**

**5. PUBLIC PARTICIPATION**

5.1 **Parking on Butt Hedge –** there are a number of vehicles parking and driving over the green. This issue has been raised on a number of occasions. The Clerk contacted Broadacres Housing Association, but they were unable to help. Signage is available and low fencing was discussed. **RESOLVED**. The Clerk to draft a letter to residents. Cllr Morgan agreed to hand deliver.

**Commenced the ordinary business of the Council:**-

**6. MINUTES**

6.1 Minutes of the Ordinary Meeting of the Council held on 27th March 2025 were agreed to be a correct record and duly signed by the Chairman.

**7. COUNTY AND DISTRICT COUNCILLORS’ REPORTS**

7.1No report received. Cllr Warneken sent his apologies.

**8.** **PLANNING APPLICATIONS/ NOTIFICATIONS**

 8.1 **Planning Applications received**

None

 8.2 **Planning Applications returned**

None

8.3 **Planning Applications approved**

ZC25/00282/FUL Erection of two storey and first floor rear extension. Horseshoe House, Wetherby Road Long Marston York North Yorkshire YO26 7NH

8.4 **Planning Applications refused**

ZC25/00140/FUL Change of use of rear outbuilding into 1no new dwelling following the demolition of existing garage and single storey side extension to Ivy Cottage with associated external access works. Ivy Cottage, Angram Road, Long Marston YO26 7LR

8.5 **Planning Enforcements**

21/00517/PR15 Alleged breach – Erection of chalet and siting of static caravan. Land comprising field at 448628 450386 Wetherby Road, Long Marston. ***The Clerk has asked for an update.***

24/00067/PR15 Alleged Breach – Formation of access and removal of hedge. The Cottage, Old Lane, Long Marston.

**9. TO CONSIDER HIGHWAY/ TRANSPORT ISSUES**

9.1 **To receive updates on previously reported issues**

 Speeding on Angram Road – PC Shearing intends carrying out speed checks when time allows.

 Speeding on Tockwith Road – speeding concerns should be reported on the North Yorkshire Police website. If enough complaints are logged the Police will investigate further. The Community

 Speedwatch initiative was advertise again in the Parish Magazine, but no interest shown. A minimum of five volunteers are required.

 Dangerous parking on Angram Road – the Clerk spoke to PC Shearing, who agreed to check for any vehicles parking close to the bend near Saddlers Way. Any issues should be reported to the Police on 101.

 New waste bin at entrance to Hall Farm Court – a suitable site has been identified for a black waste bin. NY Council to confirm the land is owned by them.

 Potholes on Hutton Street – reported to Highways.

 Overgrown hedge at the entrance to Hutton Street – the Clerk spoke to the landowner, who agreed to speak to the resident.

 Faded 40mph repeater signs – reported to Highways.

**PAGE 376**

 Missing village sign on B1224 from Rufforth direction – the Clerk has asked Cllr Warneken for his assistance.

 9.2 **To note any further Highways issues**

 None

**10. POLICE REPORT**

 10.1 The Crime Report can be viewed at [www.police.uk](http://www.police.uk)

**11. CORRESPONDENCE**

 11.1 The following items have been circulated:

 Northern Powergrid – various emails.

 Boundary Commission draft recommendations

 Engagement.

**12.** **FINANCE**

12.1 Bank balance on statement dated 30th April 2025 £8344.19

12.2 **Payments received since meeting held 27th March 2025:**

HMRC VAT refund up to 31 March 2025 £ 132.43

NYCC April Precept payment £3750.00

**Payments made since meeting held on 27th March 2025:**

Cheque 444 HMRC Clerk’s PAYE £220.40

Cheque 445 All Saints’ Church £ 20.00

Cheque 446 Information Commissioner £ 52.00

Cheque 447 Tockwith Show £ 50.00

Cheque 448 Clerk’s expenses & gift for auditor £143.05

Lloyd’s Bank service charges £ 9.50

**Payments requested:**

Payment for hire of All Saints’ Church £ 20.00

Zurich Municipal Insurance £480.00

Iveson Computer Services (internet security 2 years) £ 25.00

Clerk’s salary due 1st June

12.3 To approve Annual Governance Statement for AGAR 2024/25. **RESOLVED.** Approved and signed by the Chairman and RFO

12.4 To approve Statements of Accounts for AGAR 2024/25 **RESOLVED.** Approved and signed by the Chairman and RFO

12.5 To review the Clerk’s salary for the coming year. **RESOLVED.** Agreed to increase to £4800 per annum.

**13. AOB**

 13.1 Boundary Commission draft recommendation – Cllr Warneken asked for this to be discussed at the meeting. **RESOLVED**. It was agreed to support Cllr Warneken’s proposal. The Clerk to return the Council’s comments.

**14. TO NOTE MATTERS FOR INFORMATION AND ITEMS FOR THE NEXT MEETING.**

14.1 Parish Council vacancy – Councillors to try and recruit another member.

**15.** **TO CONFIRM DATES AND TIMES OF MEETINGS FOR 2024/25**

15.1 Thursday 10th July Thursday 8th January

 Thursday 11th September Thursday 12th March

 Thursday 13th November Thursday 14th May

 ***All meetings to be held in the Village Hall commencing at 7.00pm***

The meeting closed at 8.00pm

AGREED……………………………………………….(Chairman) DATE……………………………………………

**PAGE 377**